



SHAILER PARK STATE HIGH SCHOOL

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Senior School Student - Online Learning Charter

Student Learning Expectations for devices

In order to ensure the safe and productive use of technology as a tool to enhance learning, any student with an iPad or laptop needs to follow the Student Learning Expectations for devices below, in conjunction with the following documents: Code of Conduct, Information and Communication Technologies Acceptable Use Agreement and Bring Your Own Device Acceptable Use Agreement.

Device Specifications and recommendations

Laptops – essential for all Certificate courses as well as Film, Television and New media

	<u>Suitable for:</u>	<u>Required for:</u>
	<ul style="list-style-type: none"> most General ATAR Subjects Events Ready Health Ready 	<ul style="list-style-type: none"> Film, TV and New Media Computer Aided Drafting (CAD) Design Fundamentals, Aviation (AVI) Information and Communication Technology (ICT) Information, Digital Media & Technology (IDM)
Specifications	Minimum spec	ICT spec
Operating System	Windows 10	Windows 10
CPU	i3 or AMD equivalent	i5 or AMD equivalent
RAM (Memory)	4Gb RAM	8Gb RAM
Storage	128Gb Storage	256GB Storage
Wi-Fi/network	Wi-Fi 802.11n/ac or better (5Ghz)	Wi-Fi 802.11n/ac or better (5Ghz)
Battery	6 Hour Battery life	6 Hour Battery life
Connectivity	3.5mm Audio port	3.5mm Audio port HDMI Port

<p>Operating Systems</p> <ul style="list-style-type: none"> Support for Apple MAC devices is limited in EQ ChromeOS devices are not supported in EQ Android devices are not supported in EQ Network Wi-Fi MUST be 5 GHz capable, 2.4 GHz devices will not connect to network. 	<p><i>Please Note:</i></p> <ul style="list-style-type: none"> Chargers should not be brought to or used at school for WHS reasons. Microsoft Office 365 is available to all students for free. Students will need Local administrator for the initial Intune on-boarding. Protective case and/or carry bag is highly recommended.
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Device Specifications and recommendations

iPads – suitable for all ATAR subjects apart from Film, Television & New Media

Minimum Technical Specification	Recommended	Apps
iPad (6th Generation – Device must support iOS12) -Minimum 32GB storage -3.5mm headphones (not Bluetooth) -Protective case	-Apple + Care or insurance against accidental damage, loss and theft -Logitech Crayon or Apple Pencil for iPads -Bluetooth Keyboard	Core apps will be distributed to students via Intune. Refer below for core apps list.

Purchase Options – School Locker

School Locker supports Shailer Park SHS's P&C with a 2.5% revenue rebate on all technology purchases which goes directly toward improving facilities for our students.

How to purchase:

1. Go to 2/3878 Pacific Highway, Loganholme QLD 4129 and discuss purchase of the above minimum specifications

Alternatively:

2. Go to <https://theschoollocker.com.au/schools/shailer-park-state-high-school/shailer-park-state-high-school-technology>

3. Create an account (if you don't have one already)

4. Purchase your student's iPad and accessories online

Alternatively:

iPads or laptops can be purchased from your preferred provider as long as the device meets the required specifications as outlined above.

Key Contacts	
Head of Teaching & Learning	IT Support
PH: 07 3451 2777	PH: 07 3451 2777 ITsupport@shailerparkshs.eq.edu.au



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All students using iPads or laptops to support their learning at Shailer Park State High School are required to comply with the following expectations regarding their use. If students do not meet these expectations, this will be followed up in accordance with the Code of Conduct.

During Lessons

Your device is a teaching and learning tool. In order to ensure the safe and productive use of the device, all teachers will be using the Apple Classroom App or a classroom monitoring program to monitor students.

To make the most of learning time the following routines for the use of your device have been developed:

- The device is only to be used as a tool to enhance learning.
- It is students' responsibility to ensure that the iPad/laptop has enough battery for the entire day.
- Wifi and Bluetooth must be turned on at all times, connected to school iDET network only (*dependent on School Resource Scheme fees being paid*).
- Wait to use your iPad/laptop or open Apps until your teacher instructs you to do so.
- Communicating with other students, using your device, during learning time is not permitted unless under direct instruction from your teacher (including Airdrop), iMessage is not to be used at any time.
- Your device cannot be used during exams unless you are otherwise instructed.
- Students are not permitted to take a photo of any assessment task sheet or exam without approval.
- Ensure at least 1GB of storage capacity is available at all times for use in learning activities.

Communicating with others

Your device will be an invaluable tool for connecting you to vital information within and beyond the school. Again, there are some routines and procedures required to ensure the most appropriate use of the device in an educational setting:

- Remember respectful communication conventions should be used at all times, either on the iPad, laptop or when using other communication methods.
- Students have been supplied with an EQ email address. This must be the only email used between students, teachers and other students when communicating or transferring documents.
- Email or other forms of communication, including Bluetooth (eg. Airdrop), may only be used during or outside of class time class time when directly instructed by a teacher. Airdrop should be set to 'receiving off' unless otherwise specified.
- Class discussion may only occur via approved applications only (eg. Showbie and Seesaw).



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Use in and around the school

As learners, you must ensure that you are ready and prepared to learn. This includes ensuring our ICT equipment is functional and in good working order:

- iPads and laptops can only be used when explicitly instructed by classroom teachers.
- While at school, iPads/laptops must be used for educational purposes. This includes the use of camera, video devices and downloads.
- iPads/laptops should be stored in school bags when moving between classes or around the school.
- To avoid damage, food and drinks should be kept away from ICT equipment.
- Your device is for your use only. Do not share it with others.
- iPads/laptops must not be used to take, store or distribute photos/ videos of other students.
- Regularly check that all ICT equipment, including USBs and home devices are tested for viruses and other threats.
- Students are to ensure that their iPad/laptop is functioning correctly at all times. It is the students' responsibility to seek technical support, outside of class time, if there is an issue (from IT or Apple Experts)

Cybersafety and Security

The safety of students when working in an online environment is a high priority. Therefore, the following routines have been developed:

- Ensure your cybersafety by keeping your personal details, including username, password, address or phone number private.
- Your account details need to be kept private. It is not appropriate to share these details with another student for their use.
- In line with cybersafety guidelines ensure you do not store, send or upload photos of yourself, other students, teachers or visitors to the school under any circumstances.
- Social media (eg. Facebook, AskFM, Instagram, Twitter, SnapChat etc) are not to be accessed during school hours.
- All activities on the school network, including internet history, may be stored accessed and monitored by authorised EQ staff to determine your compliance with this agreement.
- Hacking or attempting to hack the network and other accounts or bypassing network security or filtering or installing private networks, are seriously inappropriate uses of ICT equipment and will incur serious consequences.
- Downloads of large files, videos or images through the school network will affect the use of the network for others. Internet download limits may be put in place by the school and must be used for educational purposes only.
- The publishing of inappropriate or abusive material about staff, students or the school in any public or school domain including the internet is a breach of the school's Code of Conduct.



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The viewing, scanning, storing, transmitting, forwarding, printing, playing etc. of inappropriate images, video, audio or email is strictly prohibited. This applies to anything that could cause offence to others and anything that is disruptive to an activity is a breach of the school's Code of Conduct.

- Parent permissions are encouraged, however students require access to internet browsers such as Safari for researching and learning purposes.

Online Learning Tools

Online learning is a very important curriculum skill that we have been implementing at Shailer Park State High via the online learning platforms of Showbie and eLearn (via The Learning Place), as well as other supporting programs. All students have access to online learning resources via these platforms to enhance and contribute to learning here at school as well as access learning activities and tools should they not be able to attend school.

Our school and teachers make decisions about the best technology to meet the needs of our students. At Shailer Park SHS, we utilise third party web and application based service providers (as per our core apps list) to enhance student learning.

Registering with these providers may require student personal information to be disclosed to the provider of the service. In the case of the services outlined below, they are private companies that are hosted both in and outside of Australia. Registration may include disclosing the following information about your child, such as:

- Student name
- Student ID number
- Student age
- Student Year Level
- Class teacher
- School email address



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For your information, the following third party web based applications are currently in use by our school:

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Service name:	Showbie
Type of service:	Learning management system and collaboration tool
URL:	https://www.showbie.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	http://www.showbie.com/terms/
Privacy Policy:	http://www.showbie.com/privacy/

Service name:	Mathspace
Type of service:	Online curriculum, formative assessment and tracking tool
URL:	https://mathspace.co/au
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://mathspace.co/terms-of-use
Privacy Policy:	https://mathspace.co/au/privacy-policy

Service name:	Socrative
Type of service:	Formative assessment tool
URL:	https://www.socrative.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.socrative.com/terms-of-use/
Privacy Policy:	https://www.socrative.com/privacy/

Service name:	Microsoft forms
Type of service:	Customised quizzes, surveys, questionnaires for educational use
URL:	https://www.microsoft.com/en-gb/microsoft-365/online-surveys-polls-quizzes
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.microsoft.com/en-us/legal/intellectualproperty/copyright/default.aspx
Privacy Policy:	https://privacy.microsoft.com/en-gb/privacystatement

Service name:	Notability
Type of service:	Note taking
URL:	https://www.gingerlabs.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://notability.com/terms
Privacy Policy:	https://notability.com/privacy



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Service name:	Grok Learning
Type of service:	Teaching and learning programming
URL:	https://groklearning.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://groklearning.com/policies/terms/
Privacy Policy:	https://groklearning.com/policies/privacy/

Service name:	Maths Pathway
Type of service:	Teaching and learning data collection and student progress Math tool
URL:	https://teacher.mathspathway.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://help.mathspathway.com/hc/en-us/articles/217301807-Privacy-Security-Terms-and-Conditions
Privacy Policy:	https://mathspathway.com/privacy-policy/

Service name:	Cambridge GO
Type of service:	Curriculum aligned resources across a range of subject areas
URL:	https://www.cambridge.edu.au/go/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.cambridge.edu.au/go/terms/
Privacy Policy:	https://www.cambridge.edu.au/go/privacy/

Service name:	Cambridge HOTmaths
Type of service:	Online mathematics learning system
URL:	https://www.hotmaths.com.au/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.hotmaths.com.au/
Privacy Policy:	https://www.hotmaths.com.au/

Service name:	NelsonNet
Type of service:	Customizable and interactive education eBook and digital resources
URL:	https://www.nelsonnet.com.au/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.nelsonnet.com.au/legal/end-user-terms-of-service
Privacy Policy:	https://cengage.com.au/privacycentre



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Service name:	Education Perfect
Type of service:	Curriculum aligned resources and functionality to understand student progress in online classes
URL:	https://educationperfect.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	http://www.educationperfect.com/wp-content/uploads/2019/01/education_perfect_-_standard_terms_and_conditions_2018-07-26.pdf
Privacy Policy:	https://www.educationperfect.com/legal/

Service name:	Writer's Toolbox
Type of service:	Online writing tool that assess writing quality and provides feedback
URL:	https://www.writethatessay.org/writers-toolbox/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.writethatessay.org/writers-toolbox/terms-and-conditions-privacy-policy/
Privacy Policy:	https://www.writethatessay.org/writers-toolbox/terms-and-conditions-privacy-policy/

Service name:	ArcGIS
Type of service:	Design and manage solutions through geographic knowledge.
URL:	http://www.arcgis.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.arcgis.com/home/termsfuse.html
Privacy Policy:	https://www.esri.com/en-us/privacy/overview

Service name:	Renaissance MyON
Type of service:	Personalized digital library that matches interests, grade and reading level.
URL:	https://www.myon.com/index.html
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.renaissance.com/terms-of-use/
Privacy Policy:	https://www.renaissance.com/copyright-policy/



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Service name:	Oxford Digital
Type of service:	Digital learning for literature and mathematics including modules, videos and quizzes
URL:	http://www.oxforddigital.com.au/
Data hosting:	Offshore (outside of Australia)
Terms of use:	http://www.oxforddigital.com.au/terms.html
Privacy Policy:	https://global.oup.com/privacy?cc=au

Service name:	Creative Cloud K-12
Type of service:	Suite of applications used for graphic design, video editing, web development etc
URL:	https://www.adobe.com/creativecloud.html
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.adobe.com/au/legal/terms/enterprise-licensing/overview.html
Privacy Policy:	https://www.adobe.com/privacy/policy.html

Service name:	Wellio
Type of service:	Digital platform to proactively improve student's wellbeing.
URL:	https://www.wellioeducation.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.wellioeducation.com/
Privacy Policy:	https://www.wellioeducation.com/

Service name:	Canva for Education
Type of service:	Design platform for creating graphics, presentations, posters etc
URL:	https://www.canva.com/education/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://about.canva.com/terms-of-use/
Privacy Policy:	https://about.canva.com/privacy-policy/



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Service name:	an Independent Public School
Type of service:	Curriculum- aligned video and interactive content for teachers and students
URL:	https://www.clickview.com.au/
Data hosting:	Onshore (in Australia)
Terms of use:	https://www.clickview.com.au/terms-and-conditions/
Privacy Policy:	https://www.clickview.com.au/privacy-policy/

Service name:	Code.org
Type of service:	Computer science coursework
URL:	https://code.org/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://code.org/tos
Privacy Policy:	https://code.org/privacy

Service name:	Code Camp
Type of service:	Platform for student to learn, explore and create code.
URL:	https://codecampworld.com/
Data hosting:	Onshore (in Australia)
Terms of use:	https://www.codecampworld.com/privacy/privacy_policy.html
Privacy Policy:	https://www.codecampworld.com/privacy/privacy_policy.html

Service name:	Instructables
Type of service:	Instructional and project sharing platform
URL:	https://www.instructables.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.autodesk.com/company/legal-notices-trademarks/terms-of-service-autodesk360-web-services/instructables-terms-of-service-june-5-2013
Privacy Policy:	https://www.autodesk.com/company/legal-notices-trademarks/privacy-statement



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Service name:	OnGuard Safety
Type of service:	WH&S training resources.
URL:	https://www.onguardsafety.com.au/index.html
Data hosting:	Onshore (in Australia)
Terms of use:	https://www.onguardsafety.com.au/licensing.html
Privacy Policy:	https://www.onguardsafety.com.au/privacy.html

Service name:	Tinkercad
Type of service:	3D design, electronic, and coding application
URL:	https://www.tinkercad.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.autodesk.com/company/legal-notices-trademarks/terms-of-service-autodesk360-web-services/terms-of-service-for-tinkercad
Privacy Policy:	https://prismic-io.s3.amazonaws.com/tkv3/b8d327a5-6b2a-481e-92aa-2d5b75a9d139_2020.03.18+-+Tinkercad+DPA+%28non-US%29.pdf

Service name:	Typing Club
Type of service:	Online keyboard to help students increase speed and accuracy
URL:	https://www.typingclub.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.typingclub.com/terms.html
Privacy Policy:	https://www.typingclub.com/privacy.html



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Student and Parent Agreement (Senior School)

By signing below you are confirming that:

- I have read and understood the expectations of iPad and/or laptop use at Shailer Park State High School, and I will act in accordance with this expectations.
- I have read and accept the information contained in this form including the Department of Education and Training's Risk Assessments for online learning.
- I also understand that there will be consequences as per the school's Code of Conduct if I breach these expectations.

Student Name: _____

Student Signature: _____ Date: _____

Parent Name: _____

Parent Signature: _____ Date: _____

Please return to the main office