Student Online Learning Charter

In order to ensure the safe and productive use of the iPad as a tool to enhance learning, any student with an iPad needs to follow the Student Learning Expectations for iPads (attached), in conjunction with the following documents: Student Code of Conduct, Information and Communication Technologies (ICT) Acceptable Use Agreement and Bring Your Own Device (BYOD) Acceptable Use Agreement.

iPad Specifications		
Minimum Technical Specification	**Recommended**	**Apps**
- iPad (6th Generation – Device must support iOS12) - Minimum 32GB storage - 3.5mm headphones (not bluetooth) - Stylus, Logitech Crayon or Apple Pencil - Protective case	- Apple + Care or insurance against accidental damage, loss and theft - Bluetooth Keyboard	To be installed and signed in prior to the start of Term 1. See core apps list for further details.

Purchase Options – School Locker

School Locker supports Shailer Park SHS's P&C with a 2.5% revenue rebate on all technology purchases.

How to purchase:

1. Go to 2/3878 Pacific Highway, Loganholme QLD 4129 and discuss purchase of the above minimum specifications

Alternatively:

2. Go to https://theschoollocker.com.au/schools/shailer-park-state-high-school/shailer-park-state-high-school-technology
3. Create an account (if you don't have one already)
4. Purchase your student's iPad and accessories online

Alternatively, iPads can be purchased from your preferred provider as long as the device meets the required specifications as outlined above.

Key Contacts	
Head of Teaching and Learning	IT Support
PH: 07 3451 2777	PH: 07 3451 2777 itsupport@shailerparkshs.eq.edu.au

Student Learning Expectations for iPads

All students using iPads to support their learning at Shailer Park State High School are required to comply with the following expectations regarding their use. If students do not meet these expectations, this will be followed up in accordance with the Student Code of Conduct.

During Lessons

Your iPad is a teaching and learning tool. In order to ensure the safe and productive use of the iPad, all teachers will be using the Apple Classroom App to monitor students. To make the most of learning time the following routines for the use of your device have been developed:

- The iPad is only to be used as a tool to enhance learning.
- It is students' responsibility to ensure that the iPad has enough battery for the entire day.
- Wifi and Bluetooth must be turned on at all times, connected to school iDET network only (dependent on School Resource Scheme fees being paid).
- Wait to use your iPad or open Apps until your teacher instructs you to do so.
- Communicating with other students, using your device, during learning time is not permitted unless under direct instruction from your teacher (including Airdrop), iMessage is not to be used at any time.
- Your device cannot be used during exams unless you are otherwise instructed.
- Students are not permitted to take a photo of any assessment task sheet or exam without approval.
- Ensure at least 1GB of storage capacity is available at all times for use in learning activities.

Communicating with others

Your iPad will be an invaluable tool for connecting you to vital information within and beyond the school. Again, there are some routines and procedures required to ensure the most appropriate use of the device in an educational setting:

- Remember respectful communication conventions should be used at all times, either on the iPad or when using other communication methods.
- Students have been supplied with an EQ email address. This must be the only email used between students, teachers and other students when communicating or transferring documents.
- Email or other forms of communication, including Bluetooth (eg. Airdrop), may only be used during or outside of class time class time when directly instructed by a teacher. Airdrop should be set to 'receiving off' unless otherwise specified.
- Class discussion may only occur via approved applications only (eg. Showbie and Seesaw).

Use in and around the school

As learners, you must ensure that you are ready and prepared to learn. This includes ensuring our ICT equipment is functional and in good working order:

- iPads can only be used when explicitly instructed by classroom teachers.
- While at school, iPads must be used for educational purposes. This includes the use of camera, video devices and downloads.
- iPads should be stored in school bags when moving between classes or around the school.
- To avoid damage, food and drinks should be kept away from ICT equipment.
- Your device is for your use only. Do not share it with others.
- iPads must not be used to take, store or distribute photos/ videos of other students.
- Regularly check that all ICT equipment, including USBs and home devices are tested for viruses and other threats.
- Students are to ensure that their iPad is functioning correctly at all times. It is the students' responsibility to seek technical support, outside of class time, if there is an issue (from IT or Apple Experts)
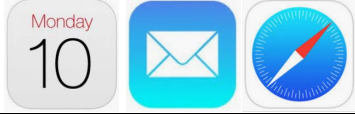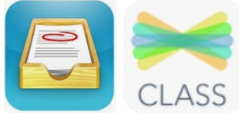
Cybersafety and Security

The safety of students when working in an online environment is a high priority; therefore, the following routines have been developed:

- Ensure your cybersafety by keeping your personal details, including username, password, address or phone number private.
- Your account details need to be kept private. It is not appropriate to share these details with another student for their use.
- In line with cybersafety guidelines ensure you do not store, send or upload photos of yourself, other students, teachers or visitors to the school under any circumstances.
- Social media (eg. Facebook, AskFM, Instagram, Twitter, SnapChat etc) are not to be accessed during school hours
- All activities on the school network, including internet history, may be stored accessed and monitored by authorised EQ staff to determine your compliance with this agreement.
- Hacking or attempting to hack the network and other accounts or bypassing network security or filtering or installing private networks, are seriously inappropriate uses of ICT equipment and will incur consequences.
- Downloads of large files, videos or images through the school network will affect the use of the network for others. Internet download limits may be put in place by the school and must be used for educational purposes only
- The publishing of inappropriate or abusive material about staff, students or the school in any public or school domain including the internet is a breach of the Student Code of Conduct.
- The viewing, scanning, storing, transmitting, forwarding, printing, playing etc. of inappropriate images, video, audio or email is strictly prohibited. This applies to anything that could cause offence to others and anything that is disruptive to an activity is a breach of the school's Responsible Behaviour Plan.
- Parent permissions are encouraged, however students require access to internet browsers such as Safari for researching and learning purposes.

Core Apps

Core apps are essential to your learning as they are used across multiple subject for a variety of purposes. Please ensure that each of the apps listed below are installed on your iPad. Parents will be emailed the specifics of each app and will be required to endorse their use.

Whole School Applications	
Apple Apps	o Calendar: organisation and resourcefulness o Mail: communication o Safari: practicing and deepening knowledge (researching)
Workflow: Showbie & Seesaw	o Communication between students and teacher o Engagement and integration of content o Workflow: collecting and distributing evidence of learning o Submission of assessments o Receiving grades and feedback o Setting and tracking learning goals o Sign up with school email only
Microsoft Office	o Workflow: interacting with content and producing evidence of learning o Practicing and deepening knowledge o Revising content o Free for students (sign in with school login details)
iWork Apps	o Workflow: interacting with content and producing evidence of learning o Practicing and deepening knowledge o Revising content o Tracking learning
Notability	o Notetaking app o Direct instruction of content o Practicing and deepening knowledge o Revision of content o Free for students (shared once at school) DO NOT DOWNLOAD AT HOME
Socrative	o Practicing, applying and revising content o Quiz style platform for formative assessment o Instant feedback o Revision and study aid tool (flashcards)

Subject Specific	

Service name:	Mathspace
Type of service:	Online curriculum, formative assessment and tracking tool
URL:	https://mathspace.co/au
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://mathspace.co/terms-of-use
Privacy Policy:	https://mathspace.co/au/privacy-policy

Service name:	Grok Learning
Type of service:	Teaching and learning programming
URL:	https://groklearning.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://groklearning.com/policies/terms/
Privacy Policy:	https://groklearning.com/policies/privacy/

Service name:	Maths Pathway
Type of service:	Teaching and learning data collection and student progress Math tool
URL:	https://teacher.mathspathway.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://help.mathspathway.com/hc/en-us/articles/217301807-Privacy-Security-Terms-and-Conditions
Privacy Policy:	https://mathspathway.com/privacy-policy/

Service name:	Cambridge GO
Type of service:	Curriculum aligned resources across a range of subject areas
URL:	https://www.cambridge.edu.au/go/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.cambridge.edu.au/go/terms/
Privacy Policy:	https://www.cambridge.edu.au/go/privacy/

Service name:	Cambridge HOTmaths
Type of service:	Online mathematics learning system
URL:	https://www.hotmaths.com.au/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.hotmaths.com.au/
Privacy Policy:	https://www.hotmaths.com.au/

Service name:	NelsonNet
Type of service:	Customizable and interactive education eBook and digital resources
URL:	https://www.nelsonnet.com.au/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.nelsonnet.com.au/legal/end-user-terms-of-service
Privacy Policy:	https://cengage.com.au/privacycentre

Service name:	Education Perfect
Type of service:	Curriculum aligned resources and functionality to understand student progress in online classes
URL:	https://educationperfect.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	http://www.educationperfect.com/wp-content/uploads/2019/01/education_perfect_-_standard_terms_and_conditions_2018-07-26.pdf
Privacy Policy:	https://www.educationperfect.com/legal/

Service name:	Writer's Toolbox
Type of service:	Online writing tool that assess writing quality and provides feedback
URL:	https://www.writethatessay.org/writers-toolbox/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.writethatessay.org/writers-toolbox/terms-and-conditions-privacy-policy/
Privacy Policy:	https://www.writethatessay.org/writers-toolbox/terms-and-conditions-privacy-policy/

Service name:	ArcGIS
Type of service:	Design and manage solutions through geographic knowledge.
URL:	http://www.arcgis.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.arcgis.com/home/termsofuse.html
Privacy Policy:	https://www.esri.com/en-us/privacy/overview

Service name:	Renaissance MyON
Type of service:	Personalized digital library that matches interests, grade and reading level.
URL:	https://www.myon.com/index.html
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.renaissance.com/terms-of-use/
Privacy Policy:	https://www.renaissance.com/copyright-policy/

Service name:	Oxford Digital
Type of service:	Digital learning for literature and mathematics including modules, videos and quizzes
URL:	http://www.oxforddigital.com.au/
Data hosting:	Offshore (outside of Australia)
Terms of use:	http://www.oxforddigital.com.au/terms.html
Privacy Policy:	https://global.oup.com/privacy?cc=au

Service name:	Creative Cloud K-12
Type of service:	Suite of applications used for graphic design, video editing, web development etc
URL:	https://www.adobe.com/creativecloud.html
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.adobe.com/au/legal/terms/enterprise-licensing/overview.html
Privacy Policy:	https://www.adobe.com/privacy/policy.html

Service name:	Wellio
Type of service:	Digital platform to proactively improve student's wellbeing.
URL:	https://www.wellioeducation.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.wellioeducation.com/
Privacy Policy:	https://www.wellioeducation.com/

Service name:	Canva for Education
Type of service:	Design platform for creating graphics, presentations, posters etc
URL:	https://www.canva.com/education/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://about.canva.com/terms-of-use/
Privacy Policy:	https://about.canva.com/privacy-policy/

Service name:	ClickView
Type of service:	Curriculum- aligned video and interactive content for teachers and students
URL:	https://www.clickview.com.au/
Data hosting:	Onshore (in Australia)
Terms of use:	https://www.clickview.com.au/terms-and-conditions/
Privacy Policy:	https://www.clickview.com.au/privacy-policy/

Service name:	Code.org
Type of service:	Computer science coursework
URL:	https://code.org/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://code.org/tos
Privacy Policy:	https://code.org/privacy

Service name:	Code Camp
Type of service:	Platform for student to learn, explore and create code.
URL:	https://codecampworld.com/
Data hosting:	Onshore (in Australia)
Terms of use:	https://www.codecampworld.com /privacy/privacy_policy.html
Privacy Policy:	https://www.codecampworld.com /privacy/privacy_policy.html

Service name:	Instructables
Type of service:	Instructional and project sharing platform
URL:	https://www.instructables.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.autodesk.com/company/legal-notices-trademarks/terms-of-service-autodesk360-web-services/instructables-terms-of-service-june-5-2013
Privacy Policy:	https://www.autodesk.com/company/legal-notices-trademarks/privacy-statement

Service name:	OnGuard Safety
Type of service:	WH&S training resources.
URL:	https://www.onguardsafety.com.au/index.html
Data hosting:	Onshore (in Australia)
Terms of use:	https://www.onguardsafety.com.au/licensing.html
Privacy Policy:	https://www.onguardsafety.com.au/privacy.html

Service name:	Tinkercad
Type of service:	3D design, electronic, and coding application
URL:	https://www.tinkercad.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.autodesk.com/company/legal-notices-trademarks/terms-of-service-autodesk360-web-services/terms-of-service-for-tinkercad
Privacy Policy:	https://prismic-io.s3.amazonaws.com/tkv3/b8d327a5-6b2a-481e-92aa-2d5b75a9d139_2020.03.18+-+Tinkercad+DPA+%28non-US%29.pdf

Service name:	Typing Club
Type of service:	Online keyboard to help students increase speed and accuracy
URL:	https://www.typingclub.com/
Data hosting:	Offshore (outside of Australia)
Terms of use:	https://www.typingclub.com/terms.html
Privacy Policy:	https://www.typingclub.com/privacy.html

Student Online Learning Charter – Student and Parent Agreement

By signing below you are confirming that I have read and understood the expectations of iPad use at Shailer Park State High School, and I will act in accordance with this expectations.

I understand and agree to abide by the expectations outlined in this document. I also understand that there will be consequences as per the school's Student Code of Conduct if I breach these expectations.
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Student Name: _____

Student Signature: _____ Date: _____

Parent Name: _____

Parent Signature: _____ Date: _____

Please return to the main office